

HEADQUARTERS  
UNITED STATES EUROPEAN COMMAND  
APO 09128-4209

DIRECTIVE  
NUMBER 66-1

16 FEB 1990

LOGISTICS SERVICES

Mortuary Affairs

1. Summary. To prescribe and delineate responsibilities for the joint mortuary affairs program within the United States Commander-in-Chief Europe (USCINCEUR) Area of Responsibility and to supplement Service and Service component command directives and regulations pertaining to the provision of inter-Service mortuary affairs support within the United States European Command (USEUCOM).

2. Applicability. This Directive contains general information peculiar to mortuary affairs in Europe and is applicable to all U.S. Forces assigned to or operating in the USEUCOM Area of Responsibility (AOR).

3. Internal Control Systems. This Directive contains internal control provisions and is subject to the requirements of the internal management control program. For HQ USEUCOM and subordinate joint activities, the applicable internal control directive is ED 50-8, Internal Management Control Program.

4. Suggested Improvements. The proponent for this Directive is ECJ4-LO. Suggested improvements should be sent to HQ, USEUCOM, ATTN: ECJ4-LO, Unit 30400, Box 1000, APO AE 09128.

5. References. See Appendix A.

6. Responsibilities.

a. In accordance with (IAW) Chairman, Joint Chiefs of Staff Memorandum of Policy (CJCS MOP) No. 16, dated 31 May 1990, the commander of a unified command is responsible for control and coordination of mortuary affairs support in the commander's AOR (IAW title 10, United States Code, section 164(c) [as

amended by the Department of Defense Reorganization Act of 1986, Public Law 99-433]). This responsibility includes delineating Service component responsibilities within the AOR, giving authoritative direction on mortuary affairs to all assigned or attached forces, assigning responsibilities, tasks and assets, and organizing commands and forces as necessary to execute the mortuary affairs mission. The commander may relieve any unit or command of all or a portion of its mortuary affairs responsibilities as the situation dictates.

b. The recovery, evacuation, preliminary identification, and interment of deceased military and civilian personnel under the jurisdiction of the Armed Forces are command responsibilities.

c. Chief of Staff of the Army (CSA) is designated as the Executive Agent and will maintain a Central Joint Mortuary Affairs Office (CJMAO). The CJMAO will function as a coordinating group consisting of Colonel and Navy Captain level representatives from the Departments of the Army, Navy, Air Force; the Joint Staff, J-4; and the Armed Forces Medical Examiner (AFME). The CSA will develop and obtain CJCS approval of joint mortuary affairs wartime doctrine, procedures, and training materials for use by all services. The CSA will take necessary measures leading to the establishment of doctrine and training integration center for Services.

(1) Peacetime functions of the CJMAO are to promote uniform policies, procedures, plans, and records for the disposition of all

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remains and personal effects for all Services. Functions will also include procedures for supporting mass-fatality or politically sensitive incidents.

(2) In the case of prolonged hostile action, the Chairman of the CJMAO will determine if there is a requirement to direct activation of a full-time CJMAO. If fully activated, the CJMAO will become the governing body from which mortuary affairs wartime operational direction will be promulgated to the Services.

d. Commanders of unified commands (less non-geographic commands) will establish a Joint Mortuary Affairs Office (JMAO) within their commands to provide oversight of mortuary affairs support. During contingency operations, peacetime mass fatality, or politically sensitive incidents, commanders of unified commands will determine if, when, and for how long the JMAO will be activated. The USEUCOM Joint Mortuary Affairs Office (JMAO) is a HQ USEUCOM staff activity providing overall policy, management, and guidance for the USEUCOM Joint Mortuary Affairs Program. The Chief, JMAO, will serve as the facilitator and coordinator for release of theater mortuary affairs information to non-command agencies/offices. USAREUR is designated as the USEUCOM Executive Agent for preparation and publication of mortuary affairs doctrine as directed by USEUCOM JMAO.

(1) Control and coordination of mortuary affairs support in the USEUCOM AOR. Staff responsibility for the JMAO is assigned to J4-Logistics Operations (ECJ4-LO). The JMAO provides oversight of mortuary affairs support, to include:

(a) Directing procedures concerned with search, recovery, evacuation, identification, and disposition of remains. This includes providing guidance on the disposition of remains of those personnel assigned or attached to allied forces.

(b) Directing procedures concerned with the recovery, collection, identification, evacuation, inventory, and disposition of personal effects.

(c) Maintaining inventory data on component command mortuary affairs and graves registration equipment and materials.

(d) Providing coordination, when requested from individual Services' casualty reporting agencies, with component commands for data on the recovery status of deceased and missing personnel.

(e) Coordinating interment, disinterment, and reinterment of remains within the AOR. Providing coordination with the components concerning if and when remains can no longer be returned to CONUS.

(f) Coordinating the establishment of Component Mortuary Affairs Offices (CMAOs) as required to supervise mortuary affairs activities on a component or geographic basis.

(g) Providing for a central point of contact to coordinate, as required, component commands' provision of records and reports from within their respective AORs.

(h) Providing procedural guidance and coordination to component commands concerning transfer of enemy and allied remains and their personal effects to the custody of another government, including maintenance of records required by the Geneva Conventions for the Protection of War Victims.

(i) Coordinating the surface or aerial evacuation of remains and personal effects.

(j) Coordinating availability and designation of holding facilities for remains at ports of embarkation.

(k) Determine CONUS port of entry for component commands' return

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of remains in coordination with (ICW) the CJMAO and Office of the Armed Forces Medical Examiner (OAFME).

(2) The JMAO will continue to function after periods of military operations to oversee component commands efforts to resolve the status of, and effect the permanent disposition of, remains and personal effects not previously accomplished. The JMAO will insure that component commands forward all records to respective CONUS Service headquarters. The components' Service headquarters will coordinate transfer of remains to parent Service control within CONUS boundaries. CJMAO will assist in resolution of issues between Services' component headquarters that may arise.

(3) Where established, agreements with allied nations and U.S. Government and non-government agencies will be monitored and followed. Where not established, component command efforts to achieve such agreements will be coordinated by the Chief JMAO, as required. If agreement cannot be negotiated, mortuary affairs support will be performed under current U.S. military procedures, and if required, in coordination with CJMAO.

#### e. Service Components.

(1) Joint mortuary affairs program policies, procedures, and reports will be uniform among the component commands. Each component command will form a Component Mortuary Affairs Office (CMAO) to perform those actions necessary for the successful accomplishment of the mortuary affairs support mission. To facilitate the transition to war and the expeditious handling of mass fatalities and media sensitive mortuary events, each component will maintain a CMAO as the single point of contact for mortuary affairs-issues/actions for the component. USNAVEUR CMAO will be responsible for the Marine Forces, Europe (MARFOREUR) mortuary affairs program. The CMAO will function in

peacetime and wartime.

(2) Each component will provide or arrange mortuary affairs support for deceased component military personnel. During wartime operations, USAREUR will provide backup general support within the USEUCOM AOR. General support is defined as activities related to the operation and maintenance of theater mortuary evacuation point(s) (TMEP), mortuary affairs collection point(s) (MACP), temporary interments, mortuary affairs decontamination collection point(s) (MADCP) plus any additional agreed upon support. Direct initial contact with family members of deceased military personnel will be performed by the parent Service. All other actions associated with mortuary affairs, including final identification, and the disposition of remains and personal effects may be conducted by mutual agreement between components, their respective Services, and the JMAO.

(3) In coordination with the JMAO, each component will maintain appropriate stocks of human remains pouches, transfer cases, and other items required to support their mortuary affairs mission. In addition, each component will submit an annual Mortuary Equipment Status Report by 15 October (as of 30 September); see Appendix K for format.

(4) Ante-mortem identification media will be maintained by each component IAW component policy and as directed herein. The JMAO will be an information addressee on communications external to the component on all mortuary affairs matters, including discovery, recovery, identification, collection point activity, preparation for movement, movement, and/or temporary interment of remains.

(5) Each component is responsible for collecting and maintaining information concerning deceased and missing personnel.

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(6) When forces of one component relieve forces of another component, the relieving forces will be furnished all information and records pertaining to unrecovered remains and temporary interment sites located within the area.

(7) USAREUR will develop uniform regulations and procedures for mortuary affairs training for all other components. Training will be supported to the extent necessary to ensure all components utilize the same procedures for those mortuary affairs tasks common to all components.

f. Armed Forces Medical Examiner.

(1) Peacetime roles and responsibilities of the Office of the Armed Forces Medical Examiner (OAFME) are outlined in DOD Directive 6010.16. In general, the OAFME has the authority to order a medicolegal investigation, including an autopsy, of the death of any Service member on active duty or member of the Reserve Components on active duty for training, where the Federal Government has exclusive jurisdictional authority and where the circumstances surrounding the death are suspicious, unexpected, or unexplained. See Appendix F - Criteria to Conduct a Medicolegal Investigation.

(2) Services and unified commands may request OAFME assistance in the identification of remains.

(3) Normally, the OAFME will operate as a supporting agency to the supported unified command. The OAFME will coordinate with the unified commander/Service commander to determine if OAFME support is applicable or if identification support is required.

(4) Requests for OAFME support from non-DOD sources will be directed to the Office of the Assistant Secretary of Defense (OASD), Health Affairs.

(5) In wartime, the OAFME will waive jurisdictional authority for deaths other than where the circumstances surrounding the death are suspicious, unexpected, or unexplained.

(6) OAFME will develop and publish procedures and criteria for identification of deceased U.S. military personnel remains.

7. Policies.

a. The USEUCOM mortuary affairs program provides peacetime, wartime, operations other than war, and low intensity conflict support for:

(1) Search, recovery, tentative identification, decontamination, and evacuation of deceased U.S. military personnel, allied and enemy dead.

(2) Conduct temporary interment/disinterment operations as directed by the Theater Commander. Record all actions and forward records to the JMAO.

(3) Collection, inventory, storage, and processing of personal effects of deceased or medically evacuated, and missing U.S. personnel and deceased friendly and enemy personnel. This includes both military and civilian personnel.

(4) Maintenance of interment sites.

(5) Operation of mortuary affairs TMEP, MACP, MADCP personnel effects depot, and temporary internment sites during military operations.

(6) Preparation and coordination of transfer of remains for final disposition.

b. The policy intent is the ultimate return of all U.S. military remains to CONUS. In peacetime, remains of Service members will be returned for permanent disposition according to the wishes of the person authorized to direct disposition of

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remains (PADD). In wartime, remains will continue to be returned to CONUS until component commands determine that operational constraints necessitate a transition to a program of temporary interment in theater. Temporary interment is the least desirable method of storing remains. However, when military necessity or other factors prevent evacuating the remains of U.S. military, civilian personnel, allied, and/or enemy dead, remains will be temporarily interred according to established procedures. Disinterment will commence when evacuation of the remains to CONUS is operationally advisable.

#### 8. Procedures.

##### a. Peacetime Procedures and Information.

(1) In peacetime, the Chief, JMAO will conduct meetings of the Joint Mortuary Affairs Working Group (JMAWG) consisting of Colonel (Navy Captain) level representatives from the component commands biannually or as required. USNAVEUR will provide representation for Marine Forces, Europe (MARFOREUR). The JMAWG mission is to develop and promulgate uniform policy, procedures, plans, and records for all components, as well as identify and resolve joint theater mortuary affairs issues.

(2) Designated medical facilities within USAREUR will assist in gathering documents and records associated with individual remains and coordinating with the military community on transportation requirements for the removal of remains to a receiving mortuary.

(3) Within the USNAVEUR geographic AOR, the commanding officer or officer-in-charge having cognizance of the deceased, in coordination with the commander of the nearest medical facility is responsible for the transportation of remains to a U.S. Armed Forces mortuary by the most expeditious means. Problems which cannot be resolved at the local level will be

referred to COMNAVMEDCOM, Code 022, London, United Kingdom, DSN 235-4679.

(4) Within USAFE, the gathering of necessary documents and records, transportation requirements, etc., depends on the location of death and whether or not an autopsy is required. When a death occurs on a military reservation, the USAFE medical treatment center will provide transportation. In the event of an off-base death and when an autopsy is required, medical personnel are responsible for transportation. When an autopsy is not required, the mortuary office of the USAFE installation concerned will be responsible for transportation. Transportation expenses will be in accordance with AFR 143-1 and AFR 168-4.

(5) Deceased persons authorized mortuary services may be interred in private overseas cemeteries if the PADD desires. The interment may be arranged privately or with the assistance of the nearest U.S. Armed Forces mortuary. Local burial customs in most European countries differ markedly from those in the United States. Mortuary officers responsible for assisting in making funeral arrangements will advise the PADD that grave sites located in most European countries usually are leased for a specified time period (e.g., ten or twenty years) and remains may be disinterred and disposed of without contacting the PADD after expiration of the lease period. Embalming may extend the time a site may be leased. The PADD should also be informed the costs of any further or future arrangements must be borne by the PADD. Mortuary officers in the USEUCOM AOR will inform the PADD of local burial options. However, because of potential problems and costs that may arise when the grave site lease expires, Mortuary officers should ensure the PADD is fully aware of the ramifications of selecting that option.

(6) Upon request of the PADD, or a duly appointed representative,

commanders of U.S. Armed Forces mortuaries will provide assistance within authorized limits for the burial of deceased persons in private overseas cemeteries. Prior to releasing remains to the PADD, or to a civilian mortuary for local interment, the commander of the U.S. Armed Forces mortuary having custody of the remains will obtain an appropriate signed statement from the PADD (or duly appointed representative) attesting to their understanding of the possible consequences of such action and of the fact that any and all future expenses stemming from such arrangements must be borne by the PADD.

(7) Medical and mortuary facilities will ensure that a receipt signed by appropriate authority is obtained prior to the releasing and/or transferring custody of remains.

(8) The Army and Air Force Exchange Service (AAFES), Europe stocks caskets with shipping cases for infants and children. These caskets are constructed to meet the standards established under public health laws and U.S. quarantine regulations. They may be purchased through USEUCOM-operated mortuaries. All U.S. Armed Forces mortuaries have standard adult transfer/shipping cases that are suitable for the transportation of adult remains.

(9) To preclude contravention of local and host nation laws concerning disposition and transportation of remains, request information and guidance relating to these subjects from the nearest U.S. Armed Forces mortuary facility, military medical facility, military installation, U.S. Consulate, or local civil authorities. Should host nation requirements pose a potential conflict with USEUCOM directives, contact ECJ4-LO/JMAO for guidance. ECJ4-LO/JMAO will coordinate assistance through ECJ5.

(10) Mass fatality events or

fatality events with media interest will be resolved by the component commander designated by HQ USEUCOM JMAO, normally the component with geographic responsibility for mortuary affairs in the area of the event. The appointed component commander will be titled Executive Agent for the event and have tasking authority, via component Crisis Action Team (CAT), over other components for additional support. See Appendix B (Executive Checklist for Mass Fatality) and Appendix I (Search & Recovery Team Report). Disagreements over requested support will be referred to the USEUCOM JMAO for resolution; however, the primary concern is timely reaction to the mortuary event. Resolution of disagreements will be a secondary concern.

(11) Component commanders will cooperate with each other to the maximum extent required to ensure reverent and expeditious handling of both the deceased personnel and support of authorized family members.

(12) Post mortem and mortuary services for authorized decedents will be obtained from the nearest U.S. military medical facility or U.S. Forces mortuary, respectively, or returned to the CONUS port mortuary; regardless of the deceased branch of Service. The cognizant mortuary will be guided by its Service directives, regardless of Service component of the deceased.

(13) Retired U.S. military personnel not currently employed by DOD or agencies affiliated with DOD who die while residing or traveling outside the United States are authorized mortuary services on a reimbursable basis. Such services may be obtained from U.S. Armed Forces mortuaries when requested by the PADD through Department of State (DOS). Transportation of retired deceased military personnel by Air Mobility Command (AMC) aircraft is authorized from overseas to the CONUS port of entry. In such cases, a DOS consular officer will serve as the

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PADD primary point of contact.

(14) Incidents involving foreign nationals and members of other nations' armed forces require immediate notification of the USEUCOM JMAO. The JMAO will provide procedural guidance concerning transfer of enemy and allied remains and their personnel effects to the custody of the appropriate government. In the event an incident occurs involving fatalities to citizens of more than one nation CINCUSAREUR will contact the USEUCOM JMAO. All records and reports pertaining to the incident will be forwarded to the JMAO, who will transfer them to the appropriate government. The JMAO will serve as a central point contact for the transfer of remains to the custody of the appropriate government.

(15) To prevent undue delay when remains are to be shipped from Europe to CONUS or other overseas areas, funeral services with the remains present will not be held unless the PADD specifically requests the service. When a viewing and/or funeral service with the remains is desired, the PADD must contact a funeral director at the mortuary processing the remains to arrange an appropriate time for the viewing or service. This procedure is necessary to ensure that sufficient time is allowed for preparing and casketing the remains.

(16) Special Operations Command, Europe (SOCEUR) will receive mortuary affairs support from the appropriate Service component commander as designated by HQ USEUCOM JMAO.

(17) Each Service component will provide the USEUCOM JMAO an annual report of requirements and on-hand balances for human remains pouches (by type) and transfer cases, and other key mortuary affairs support material. Report will be as of 30 September and is due USEUCOM JMAO NLT 15 October; see Appendix K - Annual Mortuary Equipment Report.

b. Wartime Procedures and Responsibilities.

(1) The intent of the USEUCOM Joint Mortuary Affairs program is the ultimate return of all U.S. remains to CONUS. During hostilities, operational considerations may necessitate temporary interment of remains. The component commander having area responsibility will make that determination, coordinating such interment decisions with the USEUCOM Joint Logistics Operations Center (JLOC).

(2) Component commanders are responsible for handling and processing all U.S. military and DOD-related remains in their AOR. The intent is the return of remains to CONUS and the turn over to components' Service headquarter's designated agencies all appropriate remains, records, personal effects, and other such items as may be required. Return of remains, etc., to parent Services' control will be accomplished by Service headquarters in CONUS.

(3) Component commanders will coordinate transfer of allied remains and recovery of U.S. remains from allies through the JLOC.

(4) CINCUSAREUR will:

(a) Provide mortuary affairs support to all services in the USEUCOM AOR and backup general support to the other components.

(b) Provide technical assistance to other components.

(c) Recover all U.S. remains, to include remains of U.S. personnel assigned or attached to allied forces, operating in the Army zone of command, including search, recovery, identification, and evacuation of remains to the TMEP or MACP as designated by the appropriate commander. If required the TEMP or MACP will be staffed with sufficient Mortuary Affairs Specialists (MOS 92M) from the support force to

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accomplish these tasks.

(d) In joint operations in which Army combat forces are not involved, or when requested by another component, provide a cadre to supervise the establishment of a collection point(s) as designated by the appropriate commander, and provide technical assistance for acceptance and disposition of remains, including interment, interment records, and temporary interment site maintenance until other provisions are made for subsequent custody.

(e) In joint operations in which Army forces are involved, operate a TMEP or MACP and if required, conduct temporary interment operations on an area basis. The TMEP will accept, process and evacuate remains of all service components to the receiving OCONUS/CONUS mortuary facilities.

(f) During joint operations involving Army forces, assign responsibility for the operation of personal effects depots, and further disposition of personal effects of personnel of all Services and others for whom the United States is responsible. Effects depots will process the effects for disposition from within the USEUCOM AOR to a CONUS effects depot for permanent disposition.

(g) Develop and promulgate, in conjunction with the Chief, USEUCOM JMAO, standardized doctrine and training publications for mortuary affairs support in the USEUCOM AOR.

(5) CINCUSNAVEUR will:

(a) Provide mortuary affairs support to Navy units.

(b) Recover all U.S. remains, to include remains of U.S. personnel assigned or attached to allied forces, operating in the USNAVEUR zone of command, including search, recovery, identification, and evacuation of remains to a TMEP or MACP as designated by the appropriate

commander.

(c) Request USAREUR assistance, when required, in the establishment of a TMEP or MACP as designated by the appropriate commander, and provide technical assistance for search, recovery and evacuation of remains to include temporary interment if required. The TMEP or MACPs will be provided with sufficient mortuary affairs specialists from the support force to accomplish these tasks.

(d) Be prepared to perform all mortuary affairs support functions for units operating in locations remote from Army unit locations.

(6) CINCUSAFE will:

(a) Provide mortuary affairs support to the affected geographical area if tasked by USEUCOM JMAO.

(b) Recover all U.S. remains, to include remains of U.S. personnel assigned or attached to allied forces, operating in the USAFE zone of command, including search, recovery, identification, and evacuation of remains to a TMEP or MACP designated by the appropriate commander.

(c) Request USAREUR assistance, when required, in the establishment of a TMEP or MACP as designated by the appropriate commander and provide technical assistance for search, recovery and evacuation of remains to include temporary interments, if required. The TMEP or MACP will be provided with sufficient mortuary affairs specialists from the support force to accomplish these tasks.

(d) Be prepared to perform all mortuary affairs support tasks when located distant from Army units.

(7) Marine Forces, Europe (MARFOREUR) will:

(a) Provide mortuary affairs support to USMC units.



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(b) Recover all U.S. remains, to include remains of U.S. personnel assigned or attached to allied forces, operating in the USMC zone of command, including search, recovery, identification, and evacuation of remains to a collection point designated by the appropriate commander. During amphibious operations, USMC will coordinate all mortuary affairs actions with the Commander, Amphibious Task Force.

(c) Request USAREUR assistance, when required, in the establishment of a TMEP or MACP as designated by the appropriate commander; provide technical assistance for search, recovery, and evacuation of remains to include temporary interment, if required. The TEMP or MACP will be provided with sufficient mortuary affairs specialist for the support force to accomplish these tasks.

(d) Be prepared to perform all mortuary affairs support tasks when located distant from Army units.

(e) Ensure that appropriate Navy command structure is advised of mortuary affairs issues and provided an annual report of mortuary equipment requirements and balances.

#### c. Geographic Area Responsibilities During Peacetime.

(1) USEUCOM component commanders will provide or arrange for mortuary services support in the following specific geographical areas in peacetime. Appointment of Executive Agent will typically follow the geographic area of responsibility for the location of the event requiring such appointment.

(a) USAREUR: Belgium, Denmark, Federal Republic of Germany, Finland, France, Italy (north of latitude 42 degrees, 30 minutes), Luxembourg the Netherlands, Sweden, the former Yugoslavia, former Warsaw Pact nations (e.g., Poland, Hungary, Albania), and other European nations not specifically assigned to another component.

(b) USNAVEUR: Greece, Italy (south of latitude 42 degrees, 30 minutes), Portugal, Sardinia, Spain, and the Mediterranean Islands including those belonging to Greece.

(c) USAFE: Algeria, Israel, Ireland, Lebanon, Liberia, Libya, Morocco, Norway, Tunisia, Turkey, United Kingdom, and other countries in Africa not specifically assigned to another component.

(2) The geographic responsibilities designated above are directive in nature and in agreement with those responsibilities previously designated in ED 60-11, Dominant User. If and when changes occur impacting assignment of responsibilities, the above area responsibilities will be reviewed.

#### d. Recovery of Deceased Military Personnel.

(1) In instances where personnel of one component are missing or die in the zone of another component, the mortuary affairs organization of the latter is responsible for search, recovery, preliminary identification, and evacuation of remains, records, and personal effects; temporary interment; and temporary interment site and records until provisions are made for subsequent custody. This includes remains of U.S. personnel assigned or attached to allied forces.

(2) The commander of the zone in which the loss of personnel occurred is responsible for taking search and recovery action, regardless of the component of the deceased. The component commander suffering the loss of personnel may initiate a request for search and recovery action to the component commander of the area in which the loss occurred, furnishing a full report of circumstances. To the extent possible, the component commander of the AOR in which the death occurred will notify the component commander of the deceased concerning all disposition actions.

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e. Recovery of Deceased Civilian, Allied, and Enemy Personnel.

(1) Whenever possible, mortuary affairs support for military dependents, or U.S. civilians and dependents accompanying or employed by U.S. forces, will be performed in a manner similar to that provided for U.S. military personnel.

(2) The following special guidance is applicable to deceased civilian, allied, and enemy personnel:

(a) Whenever possible, the same records and reports used for U.S. military personnel will be used and maintained.

(b) When interment is required, allied dead should be buried in separate sites from enemy dead. Separate plots or sections will be provided for U.S., allied, and enemy deceased when circumstances require interment in a U.S. interment site.

(c) The remains and personal effects of allied military personnel will be processed in accordance with standing agreements. In the absence of agreements, personal effects will be processed in the same manner as detailed in current U.S. mortuary affairs procedures.

(d) Processing of allied or enemy civilian remains and personal effects that are not processed by the allied or enemy civilian authorities, will be in IAW applicable international agreements such as Quadripartite Standing Agreement (QSTAG) 655, American, British, Canadian and Australian Armies Standardization Program for Emergency War Burial procedures, NATO Standardization Agreement (STANAG) 2070, Emergency War Burial procedures, and the Geneva Conventions. In absence of standing agreements specifying procedures, the theater commander will determine what procedures will be followed. Normally, remains and their personal effects will be handled, insofar as

practicable, in the same manner as detailed in current U.S. military mortuary affairs procedures.

(e) Processing remains and personal effects of prisoners of war will be in accordance with the Geneva Conventions. Personal effects of enemy dead not afforded prisoner of war status will be evacuated to the theater personal effects depot.

(f) When arrangements are made to transfer remains and personal effects to the host country or to an allied nation, component commanders will maintain accountability records and provide information for all enemy or allied deceased transferred from temporary interment sites for which they have responsibility.

f. Procedures for Death Aboard Ship.

(1) When death occurs aboard ship, the remains will be preserved for burial on land. Burial at sea is permissible only when refrigerated storage facilities cannot be made available aboard ship and transfer to shore cannot be accomplished within a reasonable time, or is operationally inadvisable. When burial is made at sea, the personal effects will be processed in accordance with established procedures, with further disposition made in accordance with current service regulations.

g. Mass Fatality and Politically Sensitive Mortuary Affairs Events.

(1) Mass fatality and politically sensitive mortuary affairs events will be supported by the USEUCOM appointed Executive Agent. A mass fatality event involves the occurrence of multiple deaths. Politically sensitive events relate to incidents where the death(s) of particular individual(s) attracts international concern or media attention. The Executive Agent is responsible for coordinating the search, recovery, identification, and evacuation of the decedent's remains to the specified facility and for the

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collection and processing of the decedent's personal effects. Service components, if tasked as the Executive Agent, will use their respective services' mass casualty plan or regulation(s). See Appendix B - Executive Agent Checklist for Mass Fatality and Appendix I - Search & Recovery Team Report.

(2) Coordination with the Office of the Armed Forces Medical Examiner (OAFME) and the Central Joint Mortuary Affairs Office (CJMAO) is mandatory during all mass fatality or politically sensitive incidents. Such coordination will be effected through USEUCOM JMAO.

(3) Determination of the final disposition preparation site for remains will be made by the Joint Staff, Washington, in consultation with USEUCOM JMAO. Executive Agent preferences will be provided to USEUCOM JMAO. The final authority for such decisions will be the Joint Staff, Washington, D.C.,.

(4) The Executive Agent is responsible for executing the search and recovery phase of the operation, regardless of the service of the deceased. The component suffering the loss of personnel will initiate a request for recovery action to the Executive Agent, furnishing a full report of the circumstances. To the extent possible, the Executive Agent will notify the component of the deceased concerning all disposition actions.

(5) If an incident results in ten or more remains, the responsible component mortuary affairs office (CMAO) must contact the HQ USAREUR CMAO immediately to determine if remains can be processed at an in-country mortuary in a timely manner, or if direct shipment to the CONUS Port Mortuary is required.

(6) The component commander of the government mortuary supporting the remains processing is responsible for executing the processing phase of the operation, regardless of the

Service of the deceased.

(7) In those incidents that do not involve military personnel and other U.S. Government agencies (e.g., State, Treasury) requests assistance from USEUCOM through the Joint Staff, the JMAO will establish jurisdiction.

(8) USEUCOM JMAO will:

(a) Determine processing location(s) with the Joint Staff.

(b) Appoint a component command as Executive Agent by message using this directive as authority.

(c) Establish initial contact with USEUCOM Public Affairs Office (ECPA).

(d) Establish a submission date for component after action reports and prepare a consolidation of the reports for submission to the Joint Staff.

(9) HQ USAFE will:

(a) Act as HQ USEUCOM representative for airlift requirements and assets; resolve all air movement problems.

(b) Obtain all necessary aircraft diplomatic clearances for missions transporting remains.

(c) Designate the appropriate USAFE medical facility to provide forensic, dental, and pathological services, as required.

(d) Task the appropriate activity to provide medical and dental records to the designated processing mortuary, or the Executive Agent, by the most expeditious means possible.

(e) Provide personnel to assist in recovery, identification, and processing remains, when required.

(10) HQ USAREUR will:

(a) Coordinate surface

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transportation and mobile refrigeration requirements.

(b) Designate the appropriate HQ USAREUR medical facility to provide forensic, dental, and pathology services, if required.

(c) Task the appropriate activity to provide medical and dental records to the designated processing mortuary, or the Executive Agent, by the most expeditious means possible.

(d) Assist and coordinate with U.S. Customs personnel to expedite processing of remains.

(e) Provide personnel to assist in recovery, identification, and processing of remains, if required.

(f) Ensure only the minimum number of personnel required to perform the mission are assigned to the mortuary facility during a mass

fatality operation.

(11) HQ USNAVEUR will:

(a) Act as HQ USEUCOM representative for surface vessel requirements and resolve all maritime movement problems.

(b) Obtain all necessary surface vessel diplomatic clearances for missions transporting remains.

(c) Designate the appropriate USNAVEUR medical facility to provide forensic, dental, and pathological services, as required.

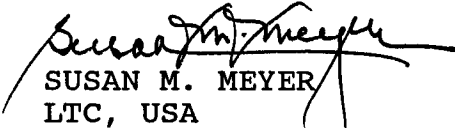
(d) Provide personnel to assist in recovery, identification, and processing remains, when required.

(12) MARFOREUR will: Provide personnel to assist in recovery, identification, and processing remains, when required.

FOR THE COMMANDER IN CHIEF:

OFFICIAL:

RICHARD F. KELLER  
LTG, USA  
Chief of Staff

  
SUSAN M. MEYER  
LTC, USA  
Adjutant General

#### Appendices

- A - References and Related Publications
- B - Executive Agent Checklist for Mass Fatality
- C - Points of Contact - Mortuary Affairs
- D - U.S. Forces Mortuaries in Europe and East Coast - CONUS
- E - Medical Facilities with Capability to Perform Postmortem Examinations
- F - Criteria to Conduct Forensic Investigations
- G - List of Mortuary Affairs Forms
- H - Mortuary Status Report
- I - Search & Recovery Team Report
- J - Annual Mortuary Equipment Report

DISTRIBUTION:

P

## **Appendix A**

### **References and Related Publications**

#### **A-1. References.**

- a. DOD Directive 6010.16, Armed Forces Medical Examiner System, 08 March 1988.
- b. DOD Regulation 4515.13R, Air Transportation Eligibility (P&L).
- c. JCS Memorandum of Policy Number 16, Joint Mortuary Affairs Policy.
- d. Joint Publication 4-06, Joint Doctrine & JTTP for Mortuary Affairs in Joint Operations (Draft), July 1995.
- e. AR 1-75/OPNAVINST 4900.31G/AFR 400-45, Administration and Logistical Support of Overseas Security Assistance Organizations.
- f. AR 40-66, Medical Record and Quality Assurance administration.
- g. AR 40-400, Patient Administration.
- h. AR 600-8-1, Army Casualty and Memorial Affairs and Line of Duty Investigations.
- i. AFR 143-1, Mortuary Affairs.
- j. AFR 143-6, Disposition of Personal Property.
- k. AFR 168-4, Administration of Medical Activities.
- l. NAVMEDCOM Inst 5360.1, Decedent Affairs Manual.
- m. USAREUR Reg. 638-50/USNAVEURINST 5360.2E/USAFE Reg. 143-1, Joint Central Graves Registration Service.

#### **A-2. Related Publications.**

- a. AR 600-25, Salutes, Honors, and Visits of Courtesy, as supplemented.
- b. NAVMED P-117, Manual of the Medical Department, U.S. Navy.
- c. USEUCOM Directive 60-1, General Logistics Policy.

## Appendix B

### Executive Agent Checklist for Mass Fatality

**B-1.** When notified by USCINCEUR message of appointment as Executive Agent, use the following steps as a guide for planning and execution of the mass fatality processing operation:

a. Determine number of fatalities, Service(s) involved, location of incident, and recommend a processing location (USEUCOM AOR or Dover AFB).

b. As EUCOM Executive Agent, establish a Crisis Action Team (CAT) to begin notification and tasking of other components for assistance.

c. Determine resources available, requirements and shortfalls.

(1) Personnel: morticians, finger print and identification specialists; communication, security, and public affairs support; air/ground personnel; and command & control and administration cell.

(2) Equipment: Refrigerated vans; x-ray machines; mortuary supplies; and medical support.

**B-2.** Contact EUCOM JMAO (JLOC): request augmentation, exchange information, etc.

a. Air transportation (USAFE)

b. Ground transportation/refrigerated vans (USAREUR)

c. X-ray (full-body), dental, postmortem, additional medical equipment (USAREUR/USAFE)

d. Security arrangements (USAREUR/USAFE/USNAVEUR)

e. Communications support (USAREUR/USAFE/USNAVEUR)

f. Search and recovery support (USAREUR/USAFE/USNAVEUR)

**B-3.** Identify/task personnel for the Search and Recovery Team(s) and other specialists; ensure they have Passports and shot records. Advise personnel on type of clothing required to be worn at the fatality site.

**Appendix B - Continued****Executive Agent Checklist for Mass Fatality**

**B-4.** Coordinate with appropriate American Embassy, as required.

**B-5.** When requesting support, stress the need for supporting components to provide only those numbers of persons actually requested/required to perform the assigned duties.

**B-6.** Submit Search & Recovery Team Report to the USEUCOM JMAO once team is at the site; due daily at 1700 hrs (Appendix I)

**B-7.** Compile and send Mortuary Status Report to USEUCOM JMAO; due daily at 1700 hrs (Appendix H).

**B-8.** Mass Fatalities may be caused by NBC agents. When an NBC event occurs, there is a very high probability that many of the deceased personnel will have been exposed to contaminating agents. Prior to recovery, trained NBC personnel must determine/verify existing NBC hazard; all remains are to be viewed as contaminated until individual verification can be determined. If the Joint Force Command Surgeon determines the presence of biological agents, all remains are treated as biologically contaminated. Further guidance on Decontamination of Human Remains is found in Annex D, Joint Publication 4-06, Joint Tactics, Techniques, and Procedures for Mortuary Affairs in Joint Operations.

## Appendix C

### Points of Contact - Mortuary Affairs

#### C-1. Central Joint Mortuary Affairs Office (CJMAO)

a. HQ, Department of the Army, Mortuary Affairs (ATTN: TAPC-PED-F), Alexandria, VA; 22331-0482. Telephone DSN 221-7960/0944; commercial: (703) 325-7960 (during normal duty hours). Executive Agent for all Services.

b. HQ, Department of the Army, Mortuary Affairs-Casualty Office (ATTN: TAPC-PEC), Alexandria, VA; 22331-0481. Telephone DSN 221-7990/7991/7992 (24 hour operations); commercial: (703) 325-7990/7991/7992.

#### C-2. Office of the Armed Forces Medical Examiner

a. Armed Forces Medical Examiner; Armed Forces Institute of Pathology; Washington, DC 20306-6000. Telephone DSN 662-2626/2100 (24 hour operations); commercial (202) 782-2626/2100.

#### C-3. CINCUSEUCOM.

a. Logistics Directorate, ECJ4-LO, Vaihingen, GE. Telephone DSN 430-7333/7403 (during normal duty hours), commercial 0711-680-7333/7403.

(1) Joint Logistics Operations Center (JLOC) (Logistics Directorate) Watch Officer, ECJ4-LO, Vaihingen, GE. Telephone DSN 430-8659 (other than normal duty hours), commercial 0711-680-8659.

(2) Message Address: USCINCEUR VAIHINGEN GE//ECJ-4-LO//

b. USEUCOM Command Duty Officer (CDO), Vaihingen, GE. Telephone DSN 430-4249 (other than normal duty hours); commercial 0711-680-4249.

#### C-4. HQ USAREUR.

a. ODCSOPS - Current Operations Branch, AEAGC-O. Telephone DSN 370-8896/8753 (mass fatalities only); commercial 06221578896/578753.

b. After duty hours contact USAREUR Command Center at DSN 370-8906/8907/8901; commercial 06221-57-8906/8907/8901.



c. ODCSLOG - Troop Support Branch, AEAGD-BT. Telephone DSN 370-7335/7063/8546; commercial 06221-57-7335/7063/8546.

(1) Message address: CINCUSAREUR ODCSLOG HEIDELBERG  
GE//AEAGD//

d. Commander, U.S. Army Mortuary Affairs Activity-EUR, Frankfurt, GE. Telephone DSN 325-6140/7623/7556; commercial 069-1541-6140/7623/7556. During non-duty hours and holidays, contact USAREUR Command Center at DSN 370-8906/8907/8901; commercial 06221-57-8906/8907/8901.

e. Message address for deceased Army personnel:

(1) CDR PERSCOM ALEX VA//TAPC-PEC-D/TAPC-PED-F//

#### **C-5. HQ USNAVEUR.**

a. USNAVEUR, Code N022, London, UK. Telephone DSN 235-4679 (during normal duty hours); commercial 011-44-171-514-4679 (Medical Office - provides command/control of Medical & Mortuary Affairs; autopsy, medical patient & casualty tracking).

b. USNAVEUR Code N13, London, UK. Telephone DSN 235-4259 (during normal duty hours); commercial 011-44-171-514-4259 (coordinates movement of human remains).

c. Command Duty Officer, London, UK. Telephone DSN 235-4527 (after duty hours); commercial 011-44-171-514-4527

e. COMFAIRMED Command Duty Officer, Naples, IT. Telephone DSN 625-4104/4919, ask for Naval Hospital Naples, commercial 0039-81-760-4104/4919.

f. U.S. Naval Hospital, Naples:

(1) Patient Admin-Mortuary Section. Telephone DSN 625-4845/3676/4872 (during normal duty hours); commercial 0039-81-724-4845/3676.

(2) Command Duty Officer. Telephone DSN 625-3300/3301/3373 (after duty hours).

(3) Message address: NAVHOSP NAPLES IT//00//

g. U.S. Naval Hospital, Rota, Spain

(1) Patient Admin-Mortuary Section. Telephone DSN 727-3354/3551/3552 (during normal duty hours); commercial 011-34-56-82-3354/3551/3552.

(2) Command Duty Officer. Telephone DSN 727-3305 (after normal duty hours).

(3) Message address: NAVHOSPITAL ROTA SP//014//

h. Message addresses for deceased Navy & USMC personnel:

(1) BUPERS, WASH DC//Code 663//

(2) INFO Navy Decedent Affairs//MEDDEN AFFAIRS GREAT LAKES IL//02C//

(3) INFO DFAS//Kansas City Center, Kansas City//

i. Message addresses for deceased Coast Guard personnel:

(1) COMDT COGARD WASH DC//GPS-1//

**C-6. CINCUSAFE**

a. HQ USAFE Services Division (SVXM) Ramstein AB. Telephone DSN 480-2244/7228 (during normal duty hours).

(1) Message address: HQ USAFE RAMSTEIN AB GE//SVXM//

b. USAFE Command Center, Ramstein AB. Telephone DSN 480-8200/7228 (during non-duty hours), commercial 06371-47-8200.

c. Message addresses for deceased USAF personnel:

(1) HQ AFSVA RANDOLPH AFB TX//SVOM//

(2) INFO DFAS DENVER CO//WFDA//

(3) INFO 436 SVS DOVER AFB DE//SVD//

(4) INFO HQ AMC SCOTT AFB IL//SVX//

## Appendix D

### U.S. Forces Mortuaries in Europe & East Coast of CONUS

#### D-1. USAREUR.

a. U.S. Army Mortuary Affairs Activity - Europe, 75 Homburger Landstrasse, Frankfurt GE; telephone DSN 320-6380/8323. Closes Nov '95; moves to Landstuhl Hospital)

(1) Message address: CDR USAMAAE FRANKFURT GE//

b. After Nov '95: U.S. Army Mortuary - Landstuhl, CMR 402, APO AE 09180; telephone DSN 486-7071/72/73/74.

c. Vicenza Mortuary, USASETAF Bldg. 7, Vicenza, IT. Telephone DSN 634-7650;

(1) Message address: CDR USASETAF VICENZA IT//AESE-GDLST//

#### D-2. USNAVEUR.

a. U.S. Naval Hospital, Naples, IT. Telephone DSN 625-4845/3676/4872; commercial 0039-81-724-4845/3676.

(1) Message address: NAVHOSP NAPLES IT//

b. U.S. Naval Hospital, Rota, Spain. Telephone DSN 727-3354/3551/3552; commercial 011-34-56-82-3354/3551/3552.

(1) Message address: NAVHOSPITAL ROTA SP//014//

#### D-3. Dover AFB Mortuary, Dover Delaware.

a. Dover AFB, Delaware - Dover Mortuary. Telephone DSN 445-3222 (24 hr operations); commercial phone: (302) 677-3222

b. Mortuary Officer; Dover AFB Port Mortuary; Building 121 Carson Drive; Dover AFB, DE 19901.

(1) Message address: 436 SVS DOVER AFB DE//CC//SVD//

## Appendix E

### Medical Facilities with Capability to Perform Postmortem Examinations

**E-1.** Autopsy services are usually available near U.S. Forces mortuaries.

**E-2.** Every effort shall be made to obtain autopsies on all aircraft accident cases and to ensure that aeromedical interests are dealt with in accordance with TM 8-300/NAVMED P-50/AFM 160-19. In instances of death of submariners/divers, a copy of the autopsy protocol and certificate of death shall be forwarded to the Commanding Officer, Naval Submarine Base, New London, Groton, CT 06340, NAVMED P-117, MANMED 17-2.

**E-3.** Medical facilities normally having the capability to perform postmortem examinations, subject to the availability of a pathologist, are as follows:

- a. U.S. Army Regional Medical Center, Landstuhl, GE, APO 09180.
- b. U.S. Army Hospital, Heidelberg, GE, APO 09102.
- c. U.S. Army Hospital, Wurzburg, GE, APO 09801.
- d. U.S. Navy Hospital, Naples, IT, APO 09524.
- e. U.S. Navy Hospital, Rota, SP, APO AE 09645-2500
- f. U.S. Air Force Hospital, RAF Lakenheath, UK, APO 09179

## Appendix F

### List of Mortuary Affairs Forms

SF Form 523	Clinical Record - Authorization for Autopsy
DD Form 551	Record of Interment
DD Form 565	Statement of Recognition of Deceased
DD Form 567	Record of Search and Recovery
DD Form 568	Grave Plot Chart
DD Form 890	Record of Identification Processing Effects and Physical Data
DD Form 891	Record of Identification Processing - Dental Chart
DD Form 892	Record of Identification Processing Skeletal Chart
DD Form 893	Record of Identification Processing and Anatomical Chartart
DD Form 894	Record of Identification Processing - Fingerprint Chart
DD Form 895	Disinterment Record
DD Form 1074	Questionnaire of Local Inhabitants
DD Form 1075	Convoy List of Remains of Deceased Personnel
DD Form 1076	Record of Personal Effects of Deceased Personnel
DD Form 1077	Collection Point Register of Deceased Personnel
DD Form 1079	Cemetery Register
DD Form 1322	Aircraft Accident Autopsy Report
DD Form 1375	Request for Payment of Funeral and/or Interment Expenses
DD Form 1380	US Field Medical Card
DD Form 1384	Transportation Control and Movement Document
DD Form 1387	Military Shipping Label
DD Form 1387-2	Special Handling Data Certificate
DD Form 2062	Record of Preparation of Remains (Outside CONUS)
DD Form 2064	Certificate of Death (Overseas)
DD Form 2065	Disposition of Remains - Reimbursable Basis
DA Form 54	Record of Personal Effects - Outside Combat Areas
OPNAV Form 3750	C, D, E, and G Medical Officers Report of Aircraft Accident/Incident
AF Form 127	Traffic Transfer Receipt
AF Form 137	Footprint Card
AF Form 140	Cremation Authorization and Disposition for Remains
AF Form 697	Identification Findings and Conclusions
AF Form 969	Request for Transportation of Dependents and Transportation Expense
AF Form 1122	Personal Property Inventory
AE Form 1385-1-R/	

AF Form 970	Statement - Disposition of Remains
AF Form 1801	Post Mortem
AF Form 1802	Anatomical Chart
AF Form 1803	Summary
AE Form 2831-R	Bona Fide Dependent Declaration
AE Form 3304-R	Directive for Cremation

## Appendix G

### Criteria to Conduct Forensic (Medicolegal) Investigations

**G-1.** The Armed Forces Medical Examiner (AFME), as the Executive Agent for medicolegal investigations, will pursue such investigations when deaths involve the circumstances outlined below. Consent of the next of kin is not required in accordance with DoD Directive 6010.16 - Armed Forces Medical Examiner System, dated March 8, 1988.

a. Unnatural or violent deaths, whether due to known or suspected accident, homicide, suicide, or other undetermined means.

b. Deaths directly or apparently related to the occupation or employment of the deceased and deaths of individuals enrolled in the Personnel Reliability Program.

c. Deaths related to vehicular, aircraft, or vessel accidents.

d. Sudden deaths not caused by readily recognizable disease.

e. Deaths occurring in a prison or death of a prisoner.

f. Deaths that might constitute a threat to public health.

g. Deaths occurring to individuals assigned as military crew members of military aircraft or military vessel.

h. When the commander of the Military Medical Treatment Facility (MMTF) in which the death occurred or the decedent's commander, in the grade of O-4 or above, notifies the AFME that a medicolegal investigation on a military member is necessary for reasons of U.S. national security or for the protection of the military.

i. When requested by competent authority, any civilian who dies in an area of exclusive U.S. jurisdiction may be subject of a medicolegal investigation to include an autopsy, in accordance with summary court-martial procedures authorized under Title 10 United States code 4711 and 9711.

**G-2.** In those areas where the United States does not have exclusive jurisdiction, but where the AFME believes a medicolegal investigation is needed, the AFME will seek assistance and cooperation of the local authorities.

**G-3.** Once it has been determined a death(s) warrants a medicolegal investigation, the USEUCOM JMAO will contact the Armed Forces Medical Examiner at DSN 662-2626/2100 (24 hour operations) or commercial (202) 782-2626/2100.

## Appendix H

### Mortuary Status Report

**H-1. Date** (as of 1700Z):

**H-2. Overall assessment:** Include all pertinent information.

**H-3. Facilities:** Facilities utilized and any problem areas.

**H-4. Statistics:**

- a. Number of transfer cases received from disaster/accident site:
- b. Number of transfer cases en route from disaster/accident site:
- c. Remains received since last report:
- d. Identification:
  - (1) Total medical records received:
  - (2) Total dental records received:
  - (3) Total number of autopsies completed:
  - (4) Number of human remains processed for identification:
  - (5) Fingerprints to FBI:
  - (6) Fingerprints verified by FBI:
- e. Number of remains tentatively identified:
- f. Total number of validated identifications:
- g. Total embalmed:
- h. Total awaiting shipment to aerial port:
- i. Total airlifted to CONUS:

**H-5. Remarks (involving the incident):**

- a. Movement of remains (status)
- b. Location of incident
- c. Aircraft Mission number or vehicle identification
- d. Misc:



**Appendix I****Search & Recovery Status Report**  
(as of 1900 local-daily)

**I-1.** Location of incident site:

**I-2.** Count of fatalities/casualties by Service:

	<u>Fatalities</u>	<u>Injured</u>
a. US Army		
b. US Navy		
c. US Marine Corps		
d. US Air Force		
e. US Coast Guard		
f. US Civilian		
g. Other		
(e.g., Allied, NATO/Non-NATO)		
h. Indigenous Civilians		
i. EPWs		

**I-3.** Description of the circumstances of the incident:

**I-4.** Type of terrain at the site:

**I-5.** Weather conditions:

**I-6.** Size of the incident site:

**I-7.** Number of hours in search and recovery operations up to the time of this report:

**I-8.** Number of remains marked:

**I-9.** Percentage of area searched:

**I-10.** Plans for search and recovery for the next 24 hours:

**I-11.** Issues needing resolution (e.g., augmentation requirements, local government coordination, medical issues, etc):

**I-12.** Names and phone numbers, and billet locations of key personnel on Search & Recovery Team at the site.

**Appendix J****Annual Mortuary Equipment Report**

1. Component commands will submit an annual mortuary equipment status report as of 30 September for receipt at HQ USEUCOM JMAO NLT 15 October.

<b>NSN</b>	<b>Description</b>	<b>Location</b>	<b>Quantity On Hand</b>
9930-00-170-1492	Pouch, Human Remains (Nylon)		
9930-00-451-1231	Pouch, Human Remains (Rubber)		
8465-00-174-0808	Bag, Personal Effects (Small)		
8465-00-115-6029	Bag, Personal Effects (Medium)		
8465-00-715-0915	Bag, Personal Effects (Large)		
9930-00-823-9805	Case, Transfer Human		

2. Submit report to: HQ EUCOM, ECJ-4 (Logistic Operations), Unit 30400, APO AE 09128.